Gator Cloud setup

http://www.it.ufl.edu/gatorcloud/

OneDrive @ UF

OneDrive @ UF provides 1TB of cloud file storage. Cloud storage makes it easier to access files from different devices and locations—there is no need to save documents to a flash drive when traveling or using a different device. In addition to file storage, OneDrive allows you to create and edit Microsoft Word, Excel, PowerPoint, and OneNote documents within your web browser or on your mobile device.

Use the link above to head to the GatorCloud.
Login with your Gatorlink credentials

Type your Gatorlink and Password
This page will confirm what services you already have in your account. Click on the one drive “here” to get started.

You have an Exchange mailbox! You can access your UF Exchange e-mail here.

You have Lync! For help getting started click here.

Confirm your eligibility by attesting whether you came in contact with Protected Health Information (PHI) or not. Click here to get started.

If you have recently attested to PHI please refresh this page to update your status.

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It will ask for your Gatorlink and Password.
This next page will have you verify that you will NOT be putting Health and Sensitive data on the OneDrive or GatorCloud.

The HIPAA HITECH Privacy Rule defines Protected Health Information (PHI) as **Individually Identifiable Health Information** is any health information about a patient that relates to the patient's past, present, or future physical or mental health, the provision of health care, or the payment for health care, and identifies the patient or could reasonably be expected to identify the patient. (see [http://privacy.health.ufl.edu](http://privacy.health.ufl.edu) for specific identifiers)

Do you access, create, update, store, manipulate or transmit (PHI), Protected Health Information?

- [ ] Yes
- [x] No

Other Applicable Policies:
- Data Classification Policy
- Data Classification Guidelines

Please close this window after you click “Save”.

This is how it looks after you answer the question on MyUFL.

- **Exchange**: You have a UF Exchange mailbox! You can access your UF Exchange e-mail here.
- **Lync**: You have Lync! For help getting started click here.
- **OneDrive @ University of Florida**: You have OneDrive @ University of Florida. If you recently completed the required steps you will receive an e-mail with further instructions within one hour. The provision process of your OneDrive @ UF account may take up to four hours after you have received the e-mail. If you have successfully logged on to OneDrive please click here to access the service.
- **SharePoint Online My Sites**: You have SharePoint Online My Sites. If you recently completed the required steps you will receive an e-mail with further instructions within one hour. The provision process of your OneDrive @ UF account may take up to four hours after you have received the e-mail. If you have successfully logged on to OneDrive please click here to access the service.
Now proceed to click on the OneDrive link to connect to Office 365. You will only need to type your UF email address and it will take you to a new page to re-login with Gatorlink and Password.
You will receive an email letting you know that your account is setup. The links below are the important links to bookmark.

1. https://uflorida.onedrive.com
3. http://www.it.ufl.edu/gatorcloud/

Once you receive the email. Click on link #3 to connect you to the GatorCloud.

- Synchronize and Access your data from your browser, PC, or native iOS/Android/Windows Phone apps.
- Approved by UF for the storage of restricted data, excluding Protected Health Information (PHI).

You can access your new OneDrive @ University of Florida by visiting the following link.

https://uflorida.onedrive.com  (bookmark this link)

For help locating software, training sources, or more information about about the service please visit the OneDrive @ University of Florida section in the GatorCloud FAQ.

http://www.it.ufl.edu/gatorcloud/frequently-asked-questions-2/

If you would like to learn more about OneDrive @ University of Florida or GatorCloud Services please visit:

http://www.it.ufl.edu/gatorcloud/

If you do not have access after four hours or have other questions about OneDrive @ University of Florida please contact the UF Computing Help Desk at:
You will see the introduction to OneDrive for Business.

Welcome to OneDrive for Business

One place for all your work files.

Next

This is how OneDrive or GatorCloud looks:

Documents