

Vehicle Number	Yr-Make-Model	Body Style	Tag Number	Odometer reading
Department	Contact Person	Telephone/Email	Inspector	Date

University of Florida Vehicle Safety Inspection Form

External Inspection	Pass	Fail
Inspect windows for approved safety glass and clear view, obstructions, broken, discolored.		
Inspect windshield wipers/washer system condition and operation.		
Inspect operation of doors and liftgate including tailgate		
Inspect outside mirrors for cracks, discoloration, loose and missing		
Check for missing, improper type and size of fenders, hood and trunk enclosures		
Inspect flooring and floor beds for poor support and rust.		
Check for missing, loose, broken, oversized or over height bumpers		
Inspect operation of all exterior lamps, signals, indicators, lenses, fog and auxiliary lamps.		
Check for torn metal, glass or loose parts protruding from vehicle.		
Check for missing or defective fuel filler cap.		
Inspect function of shock absorbers, struts and suspension.		
Internal Inspection		
Inspect steering and column, free play, binding, loose, alignment and operation.		
Check indicator lights for high beam and turn signal indication.		
Inspect horn operation.		
Check brake pedal for excessive travel, fading or missing or damaged pedal pads.		
Check parking brake operation.		
Inspect seat attachment and adjuster mechanisms.		
Check seatbelts, restraint systems for operation, attachment, missing, frayed or malfunction		
Inspect inside rear view mirror, cracked, missing, discolored, does not hold adjustment		
Check Instrument panel warning lights for system malfunction indication.		
Under hood Inspection		
Check if hood latch holds securely and release mechanism operates properly.		
Check if motor mounts are broken, cracked or missing.		
Inspect fuel system and controls for leaks, alignment and operation.		
Check exhaust for leaks.		
Check brake components for leaks, contamination, restrictions and operation.		
Check if battery is securely fastened.		

Beneath the Vehicle Inspection	Pass	Fail
Inspect tires for excessive tread wear, repairs, bulges, separations, over or undersized, improperly matched, wheel and stud/nut conditions, tracking and diameters. Enter tread depths. LF _____ RF _____ LR _____ RR _____ (32nds inch)		
Check steering system for looseness, excessive tire movement, rubbing and linkage wear.		
Inspect suspension system for excessive movement, missing, loose or worn parts.		
Check floor bed for openings that allow exhaust gas to enter or cannot support weight.		
Check vehicle frame and body mounts for missing, cracked or broken parts.		
Inspect exhaust system for missing, rusted, leaking, rotted parts and inadequate shielding.		
Check braking system for hydraulic leakage, exposed cord, wheel cylinder or caliper leaks, missing or inoperative parts, broken, unsecured, contaminated or thin lining. Mechanical damage other than wear, drum diameter, disc thickness, drum or rotor scoring out of spec. Brake lining thickness remaining. LF _____ RF _____ LR _____ RR _____ (32nds inch)		
Inspect fuel system for leaks or improper fastening or routing.		
Road Test Inspection		
Check parking brake for normal holding resistance.		
Check that automatic transmission holds in park.		
Check that vehicle stops within required distance and does not pull, grab or swerve.		
Check steering for safe operation.		
Check speedometer and odometer operation.		
Check that vehicle can be driven both forward and backward.		
<u>NOTE!!</u> Vehicles are rejected if they fail any one of the listed items on this checklist Attach detailed repair invoice to confirm proper repairs to any area that failed.		
Comments		